

# **STUDENT LEADERSHIP COUNCIL (SLC): Structure, Roles, and Governance**



## **Purpose and Composition**

The Student Leadership Council (SLC) serves as the representative governing body for the students at the University of Georgia School of Medicine (SOM). The Council advocates on behalf of students, fosters community engagement, and supports initiatives that enhance the medical student experience.

The SLC is composed of five elected officers:

- President
- Vice President
- Business Manager
- Social Director
- Communications Director

All members are expected to uphold the highest standards of professionalism, integrity, and accountability.

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## **General Responsibilities of the Council**

Collectively, the SLC shall:

- Serve as the primary liaison between the student body and the OSA
  - Plan and implement social, service, and fundraising initiatives
  - Promote student engagement, wellness, and community-building efforts
  - Meet monthly and maintain regular communication with the OSA
  - Ensure transparency and timely communication with the student body
  - Represent student perspectives
  - Moderate the class and student GroupMe's
  - Function in the capacity of the Honor Council, as appropriate and as directed by the Associate Dean for Student Affairs
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## **Officer Roles and Responsibilities**

### **President**

- Preside over all SLC meetings and establish meeting agendas
- Serve as the primary liaison to the SOM Office of Student Affairs
- Represent the student body at official functions
- Provide oversight of all SLC initiatives
- Ensure accountability of Council members
- Assist with the planning and coordination of social, wellness, and community service events

### **Vice President**

- Support the President in all duties
- Assume presidential responsibilities in the President's absence

- Assist in coordinating Council initiatives
- Monitor and follow up on student concerns
- Assist with the planning and coordination of social, wellness, and community service events

### **Business Manager**

- Manage the SLC budget and financial processes
- Track income, expenditures, and reimbursements
- Support fundraising initiatives
- Maintain accurate and transparent financial records
- Assist with the planning and coordination of social, wellness, and community service events

### **Social Director**

- Plan and coordinate social, wellness, and community service events
- Collaborate with student organizations and partners
- Oversee event logistics and execution
- Promote inclusive and engaging programming

### **Communications Director**

- Manage all SLC communications
- Disseminate information to students in a timely manner
- Oversee email, newsletters, and social media platforms
- Ensure consistency and transparency in messaging
- Assist with the planning and coordination of social, wellness, and community service events

## **Terms of Service and Elections**

Each SLC position carries a one-year term, with opportunities for reelection. Students may apply for only one position per election cycle. Elections occur as follows:

- M1 elections: early September
- M2 reelections: April

Following the M2 reelection cycle, elected members serve through the conclusion of their M4 year. All elections are administered by the Office of Student Affairs.

## **Election Procedures**

To be considered for election, candidates must:

1. Submit a one-page statement outlining interest and qualifications
2. Deliver a two-minute elevator pitch to their class
3. Participate in a question-and-answer session
4. Participate in the election process, with the highest vote recipient elected

All elections shall be conducted in a fair and transparent manner.

## **Eligibility Requirements**

Candidates for the SLC must meet the following criteria:

- Be a currently enrolled student in good academic and professional standing at the SOM
- Demonstrate professionalism consistent with institutional expectations
- Be in compliance with all academic and conduct policies
- Be able to fulfill the responsibilities and time commitment associated with the position

Students not in good academic standing at the time of election or during their term may be deemed ineligible or subject to review by the Office of Student Affairs.

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## **Removal and Vacancy Procedures**

### **Removal of Officers**

An SLC member may be removed from their position for:

- Failure to fulfill assigned responsibilities
- Unprofessional conduct or violation of institutional policies
- Inability to meet attendance expectations at OSA monthly meetings
  - M1/M2 SLC need to attend at least 50% of the monthly meetings
  - M3/M4 SLC need to attend at least 25% of the monthly meetings

Removal may be initiated by:

- A majority vote of the SLC, in consultation with the Office of Student Affairs, or
- A determination by the Office of Student Affairs based on conduct or academic concerns

The member in question will be given notice and an opportunity to respond prior to a final decision.

### **Vacancies**

In the event of a vacancy:

- The Vice President will assume the role of President if the President position becomes vacant
  - For all other positions, an interim appointment or special election may be conducted, as determined by the Office of Student Affairs
  - Appointed or elected replacements will serve the remainder of the term
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## **Meetings, Quorum, and Voting**

### **Meetings**

- The SLC shall meet at least once per month with the Associate Dean of Student Affairs and Student Affairs Manager
- Additional meetings may be called by the President or upon request of a majority of members
- Members are expected to attend all meetings and actively participate

### **Quorum**

- A quorum shall consist of a majority (at least three of five members) of the SLC
- Official business may not be conducted without a quorum

### **Voting**

- Each SLC member holds one vote
- Decisions shall be made by a simple majority of members present, unless otherwise specified

- In the event of a tie, the President shall cast the deciding vote
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### **Amendments and Review**

These guidelines may be reviewed and amended as needed to ensure continued effectiveness and alignment with institutional priorities. Any proposed changes must be:

- Reviewed in consultation with the Office of Student Affairs
- Approved by a majority vote of the SLC